

## **Five Minute Jobs**

CLEAN A CRES COR
SWEEP THE PARKING LOT
SPOT CLEAN THE WINDOWS
SWEEP AND MOP THE LOBBY
CLEAN THE GLASS ON THE SODA COOLER
FILL AND CLEAN THE SODA COOLER
WIPE THE WINDOW MULLIONS
CLEAN THE COUNTER FACIA AND TOP
DUST THE VENTS IN THE LOBBY
SWEEP AND MOP THE WALK-IN
WIPE THE REGISTER WITH A SLIGHTLY MOISTENED TOWEL
DUST THE MENU BOARD
REMOVE ANY OLD DECORATION DECALS
WIPE UNDER HRU RACK
CLEAN PHONES WITH A SLIGHTLY MOISTENED TOWEL
ORGANIZE PHONE AREA & SHELVING
READ A CARDS SECTION
SWEEP AND MOP THE KITCHEN
ORGANIZE THE SHELF UNDER THE COUNTER
ORGANIZE THE DISHES AND FILL THE SINKS
WIPE UNDERSHELVES OF STAINLESS STEAL TABLES
CLEAN OUT FREEZER
WIPE DOWN WALLS IN LOBBY
FILL ALL SHAKERS; CORNMEAL, PARMESAN, VEGGIE SEASONING
ORGANIZE THE WALK-IN
WIPE UPPER SHELVES OF CRAZY BREAD® LANDING STATION
WIPE THE BACK DOOR
WIPE THE WALLS AT LANDING
CHECK THE PAPER TOWEL DISPENSER AND FILL
CHECK HANDSINK & RESTROOM SOAP DISPENSER AND FILL
CLEAN THE GARBAGE CANS
TAKE OUT THE GARBAGE
SWEEP AND PICK UP GARBAGE AROUND DUMPSTER
CLEAN AND SANITIZE THE BATHROOM
PREPARE POSITION CHART FOR THE SHIFT
PLACE BOUNCEBACKS ON BOXES
WIPE DOWN FRONT COUNTER MENU SIGNAGE